

Applicant Name:	
Passport Number:	
Email Address:	

The visa application checklist helps you check that you have included all of the necessary documentation that is needed by the department to process your visa application.

**How to use this checklist**

1. Before you sign your visa application form, use this checklist to ensure that you have included all necessary documentation to support your claims.
2. When you are satisfied that you have correctly completed your visa application form and all of the necessary documentation is included, you should sign and date your visa application form.
3. Include this completed checklist when you lodge your visa application form and all necessary documentation.

**Other important information**

Please be aware that the decision on your visa application may be decided on the information and documentation that you include at the time of lodgment. You may be asked to provide information in addition to that provided in your application. If you are, you will be given a date by which you will have to provide the information.

The provision of false or misleading information or documents may have an adverse affect on the outcome of the application and will delay processing.

**Delivery and courier charges**

You are responsible for all costs of delivering information to the Australian Embassy in Amman by mail or courier, including any additional information that may be requested by the Embassy. If you give additional information to the Australian Visa Application Centre, you may be charged a courier fee for delivery to the Embassy.

**For more information**

See the DIAC website <http://www.immi.gov.au/migrants/partners/partner/309-100/> for more information on this visa.

Please ensure the latest versions of the application forms are used. See: <http://www.immi.gov.au/allforms/application-forms/>

The Visa Application Charge will not be refunded if a decision is made to refuse to grant the visa because the applicant did not satisfy the criteria for grant of the visa.

Do not provide original documents unless requested. You should provide certified copies of original documentation. Documents not in English must be accompanied by accredited English translations.

*Complete this checklist and attach all documentation – in the order provided below. The checklist should be placed to the front of your application.*

<b>NECESSARY VISA APPLICATION REQUIREMENTS</b>	<b>Tick the documents you are submitting</b>	<b>Official use only</b>
<b>Forms, fees and charges</b>		
A completed and signed Form 47SP - <i>Application for migration to Australia by a partner</i> A completed 47SP from you, including information for all dependent children. The form must be signed in all the relevant places and each person included in the form, who is aged 18 years or over and migrating with you, has signed the Australian values statement.	<input type="checkbox"/>	<input type="checkbox"/>
A completed and signed Form 40SP - <i>Sponsorship for a partner to migrate to Australia</i> This form should be completed and signed by your sponsor.	<input type="checkbox"/>	<input type="checkbox"/>
<b>If applicable:</b> A completed and signed Form 47A - <i>Details of child or other dependent family member aged 18 years or over whether or not they are migrating with you</i>	<input type="checkbox"/>	<input type="checkbox"/>
A completed and signed Form 80 signed by applicant and all migrating dependents 17 years or older. Applicants must list <b>full</b> details of all addresses that they have lived at for 12 months or more during the	<input type="checkbox"/>	<input type="checkbox"/>

last ten (10) years, whether in Australia or overseas, and provide <b>full</b> details of all employment and / or education since leaving school (see page 4 of Form 80). If a question is not relevant write "not applicable" and explain why.		
Payment of the Australian Government Visa Application Charge. Advice on how to pay this charge can be found at <a href="http://www.visainfoservices.com">www.visainfoservices.com</a> <b>OR</b> if the Visa Application Charge has been paid at an office of the Department of Immigration and Citizenship in Australia, a copy of the receipt must be submitted.	<input type="checkbox"/>	<input type="checkbox"/>
Whichever is applicable, a completed and signed: Form 956 - <i>Advice by a migration agent/exempt person of providing immigration assistance</i> or Form 956A - <i>Appointment or withdrawal of Authorised Recipient</i>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Personal documents - sponsor</b>		
Two recent passport-size photographs (45mm x 35mm) of your partner. (Please ensure that photographs are not digitally enhanced.) These should be of the head and shoulders only, and should show the person facing the camera and against a plain background.	<input type="checkbox"/>	<input type="checkbox"/>
Evidence that your sponsor is an Australian citizen, Australian permanent resident or eligible New Zealand citizen, such as: <ul style="list-style-type: none"> <li>• Australian passport or foreign passport containing evidence of permanent residence</li> <li>• evidence that your sponsor usually resides in Australia</li> <li>• For New Zealand citizens; evidence of length of residence in Australia and of continuing links with Australia.</li> </ul> <b>See:</b> Sponsor Eligibility: <a href="http://www.immi.gov.au/migrants/partners/partner/309-100/eligibility-sponsor.htm">http://www.immi.gov.au/migrants/partners/partner/309-100/eligibility-sponsor.htm</a>	<input type="checkbox"/>	<input type="checkbox"/>
For eligible New Zealand citizens, provide evidence of length of residence in Australia and of continuing links with Australia.	<input type="checkbox"/>	<input type="checkbox"/>
Photocopies of the following documents to show your sponsor's current employment: <ul style="list-style-type: none"> <li>• Australian income and/or overseas tax assessment notice and</li> <li>• a letter from their employer confirming length of employment and annual salary</li> <li>• If your sponsor is self-employed or self-funded from other sources, business documents or a letter from your sponsor's accountant.</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>
<b>If applicable:</b> A statement from your sponsor regarding previous sponsorship. The statement must: <ul style="list-style-type: none"> <li>• Specify the dates of lodgment of any sponsorship or nominations (including any current sponsorship or nomination), maintenance guarantees or Assurances of Support.</li> </ul> <b>See:</b> Fact Sheet 34 Assurance of Support: <a href="http://www.immi.gov.au/media/fact-sheets/34aos.htm">http://www.immi.gov.au/media/fact-sheets/34aos.htm</a>	<input type="checkbox"/>	<input type="checkbox"/>
If there is a child under 18 years of age included in the application, the sponsor must provide the following: <ul style="list-style-type: none"> <li>• An AFP (Australian Federal Police) National Police Check, if the sponsor has lived in for more than 12 months or more (cumulatively and continuously) in Australia since turning 16 years of age.</li> <li>• Police certificates from each country in which the sponsor has lived in for more than 12 months or more (cumulatively and continuously) in the last 10 years since turning 16 years of age.</li> </ul> <b>See:</b> AFP (Australian Federal Police) National <u>Police</u> Checks: <a href="http://www.afp.gov.au/what-we-do/police-checks/national-police-checks.aspx">http://www.afp.gov.au/what-we-do/police-checks/national-police-checks.aspx</a>  Sponsor Eligibility: <a href="http://www.immi.gov.au/migrants/partners/partner/309-100/eligibility-sponsor.htm">http://www.immi.gov.au/migrants/partners/partner/309-100/eligibility-sponsor.htm</a>  Character Requirements Penal Clearance Certificates : <a href="http://www.immi.gov.au/allforms/character-requirements/character-penal.pdf">http://www.immi.gov.au/allforms/character-requirements/character-penal.pdf</a>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Personal documents - applicant</b>		
Certified copies of the valid passports or travel documents of all people included in the application.	<input type="checkbox"/>	<input type="checkbox"/>
Four recent passport-size photographs (45mm x 35mm) of yourself and any other person included in this application. These should be of the head and shoulders only, and should show the person facing the camera and against a plain background. The photograph should show the facial features including ears. You should write the name of the person on the back of each photograph. Please ensure that photographs are not digitally enhanced.	<input type="checkbox"/>	<input type="checkbox"/>

If you, your partner or any other migrating dependents included in your application is or has been married or in a registered relationship, certified copies of the official marriage certificate(s) or relationship registration certificate(s).	<input type="checkbox"/>	<input type="checkbox"/>
If you, your partner or any other migrating dependents included in your application has been permanently separated, divorced or widowed, a certified copy of the statutory declaration/separation certificate, divorce decree absolute or the death certificate of the deceased partner (as appropriate).	<input type="checkbox"/>	<input type="checkbox"/>
If you, your partner or any other migrating dependents included in your application has changed his or her name (for example by marriage or deed poll), a certified copy of evidence of the name change.	<input type="checkbox"/>	<input type="checkbox"/>
Certified copies of documents (evidence of dependency) to verify custody and access arrangements, for children under 18 years of age unless it is the child of you and your partner. <b>See:</b> Evidence of dependency : <a href="http://www.immi.gov.au/migrants/partners/partner/309-100/eligibility-dependent.htm">http://www.immi.gov.au/migrants/partners/partner/309-100/eligibility-dependent.htm</a>	<input type="checkbox"/>	<input type="checkbox"/>
If any migrating child included in your application is adopted, a certified copy of the adoption papers. Evidence of dependency for any dependent children or dependent relative aged 18 years or over included in your application.	<input type="checkbox"/>	<input type="checkbox"/>
If you have served in the armed forces of any country, certified copies of military service records or discharge papers.	<input type="checkbox"/>	<input type="checkbox"/>
Provide evidence that your relationship with your partner is genuine and continuing. This may include letters and cards (with envelopes and stamps), emails, photographs, videos, statutory declarations, telephone accounts, airline tickets, bills, joint financial accounts and obligations. <b>See:</b> Evidence of a genuine and continuing relationship: <a href="http://www.immi.gov.au/migrants/partners/partner/309-100/eligibility.htm">http://www.immi.gov.au/migrants/partners/partner/309-100/eligibility.htm</a>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Form 888</u> - <i>Statutory declaration by a supporting witness relating to a partner visa application</i> At least two statutory declarations, preferably from individuals who are Australian citizens or permanent residents and who have personal knowledge of your partner relationship (such as a relative and a friend) and support your claim that the relationship is genuine and continuing.	<input type="checkbox"/>	<input type="checkbox"/>
Written statements from you and from your partner detailing the history of your relationship (for example when and how you met, when you became engaged, joint activities, significant events in the relationship) and your future plans together.	<input type="checkbox"/>	<input type="checkbox"/>
Penal certificate from countries where the applicant has resided for 12 months or more during the last 10 years (applicable to applicants 17 years old or over).	<input type="checkbox"/>	<input type="checkbox"/>
If there are migrating dependents 18 years of age or over, evidence that they are financially dependent on their sponsor for the basic needs of food, shelter and clothing, and how long this support has been provided. Evidence may include bank statements, money transfers, rent receipts etc.	<input type="checkbox"/>	<input type="checkbox"/>
If you are applying on de facto grounds: Evidence that your de facto relationship has existed for the entire 12 months before lodging this application, that you are both aged 18 years or over at the time you lodge this application and (if applicable) evidence that your relationship is registered under a prescribed law of an Australian state or territory.	<input type="checkbox"/>	<input type="checkbox"/>
<b>Addendum: For IRAQI Applicants</b>		
<ul style="list-style-type: none"> <li>For IRAQI applicants: colour copies of Identity Card, Nationality Certificate, Passport and Civil Marriage Certificate are required to be submitted at the time of lodgments for documents checking. These documents must be accompanied by accredited English translations.</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>